

# CVK FEE SCHEDULE

## CANADA – VIỆT NAM KINDERGARTEN (CVK D7)

### Academic Year 2020-2021

#### 1. TUITION FEE

	PAYMENT OPTION & DUE DATES	Amount
1	Full payment before 15/7/2020	130,000,000
2	Full payment since 15/7/2020	139,200,000
5	2-Installments Payment	
	1st installment: before 15/7/2020	69,600,000
	2nd installment: before 15/12/2020	69,600,000
6	MONTHLY TUITION (9 INSTALLMENTS): 25th of the precedent month	16,700,000

(Currency: VND)

\* Tuition fee includes of 2 uniform sets, 1 PE uniform set and student's personal accident insurance

\* Tuition Fee is not transferable.

\* In case of not paying on time or incomplete payment, the school reserves the rights to discontinue student's study at CVK and will not supply any document, academic record and certificate of student.

#### 2. OTHER FEES:

No	Detail Fee	Amount (VNĐ)	Regulation
<b>I.</b>	<b>NON-REFUNDABLE FEE</b>		
1	Admission Fee	3.000.000	- is applicable only to new students and payable together with tuition fee within 3 days and upon the offer of a placement in the school.
	Facility Fee	3,000,000	- is applicable to current and new students
2	Deposit Fee (for new and current students)	10.000.000	- Is applicable to current and new students - Payment of the deposit will guarantee a seat for the student in the next academic year. - The deposit is non-transferable, non-refundable if student does not admit to school - The deposit is deductible to the first installment.
3	After school care service	100.000 per hour	- The service is available until 18.00 only. The flat fee is 100.000 VNĐ.
<b>II.</b>	<b>ADDITIONAL FEES</b>		
1	Meal Plan	Consult Meal Plan Fee and Regulation	
2	Bus service	Consult Bus Service Fee and Regulation	

### 3. SIBLING DISCOUNT

This policy is applicable to families with more than 1 child enrolled in the CIS system and complete tuition fee payment by the due date.

- Second child: Discount 5% of the applicable tuition fee
- Third child or more: Discount 10% of the applicable tuition fee

**Note:** *This policy will not apply to siblings of students who have joined other preferential tuition programs applicable at any school in the CIS system.*

### 4. TUITION PAYMENT POLICY

**4.1 Continuing:** Tuition should be paid fully for the time students enroll to school without any discontinue.

The school only accept full school year payment, 2 installments and monthly payment, we don't accept any partly payment.

**4.2 For new students who choose monthly payment** and their first day of school are not the beginning of the month, tuition of this month will be calculated on prorata basis.

**4.3 Discontinue:** Students stop going to school for a period will be treated as new students and all fee will be applied (admission fee, facilities fee and other fee (if any)).

**4.4 Late payment:** The school will apply a 0.1% penalty fee for each late day to balance of the remaining fee, after 15 days past the payment due date.

**4.5 No-payment:** After 15 days past the payment due date, (in addition to the 0.1%/day penalty fee), Besides, the school reserves all rights to allow the student(s) to continue at school or not regarding late payments.

### 5. ENROLMENT POLICY GUIDELINES

#### 5.1 To existing students:

**Priority enrolment (until 01/06/2020) is provided to existing students as below:**

- Parents has submitted the re-enrolment application and
- Deposit fee payment (10.000.000 VNĐ) has been made in full by the due dates

We are not responsible to secure the placement in 2020-2021 academic year for students whose re-enrolment application and deposit fee payment are not completed by the due date.

#### 5.2 To new students:

Priority enrolment is provided to new students if they are officially approved by the School Leadership Team and the deposit fee is completed in full by due date.

### 6. PAYMENT METHOD

#### 6.1 Tuition and additional fees payment:

- The date we receive full payment will be the evidence to apply the tuition fee bonus scheme.
- The tuition fee bonus scheme is applied if the payment is made by the due dates.
- The bank fees will be paid by the parents.
- Payment can be made by cash, debit/credit cards at the Admission office or by bank transfer to the accounts as described below:

Account name : **Công ty Cổ phần Trường Mầm non Canada - Việt Nam**  
 Account number: 565678788  
 Bank Address : **Asia Commercial Bank – HCMC Branch**  
 480 Nguyen Thi Minh Khai, Ward 2, District 3, HCMC, Vietnam  
 Swift Code : **ASCBVNVX**

**Note:** Any transfers must include the student's name, student's ID, class and details of the payable fees. Parents should provide the Accounting Department ([ketoanthu@cvk.edu.vn](mailto:ketoanthu@cvk.edu.vn)) with a copy of the payment order form from the bank.

## 6.2 Late enrolment:

Entry Date	Admission fee	Facility Fee	Tuition Payment Plan
Semester I: 03/9/2020 - 08/1/2021	3,000,000 VND	3,000,000 VND	Parents can choose different payment plan according to entry date
Semester II: 09/1/2021 -29/5/2021	3,000,000 VND	1,500,000 VND	

## 7. WITHDRAWAL AND REFUND POLICY

### 7.1 Withdrawal:

In the event that a parent wishes to withdraw a student, a written notice of withdrawal must be made on the standard Withdrawal Form and returned to the school office at least 30 days before the student's last day in school. The school will refund a portion of any prepaid Tuition Fee (if any) after 2 weeks, from the student's last day in school.

In the event that parents fail to provide the school office with a 30-day advance written notice, the School will provide a refund after 5 weeks, from the student's last day in school.

### 7.2 Tuition Fee Refund Policy:

- The refunded fees and other fees will be interest-free and non-refundable for the days the student is absent during the school year.
- The refund policy is applicable to all withdrawal cases (for any reasons including force majeure such as diseases or hurricane, ...) and all dismissal cases.

#### 7.2.1 Full Payment Option

Student's last day in school	Refund
Before 01/10/2020	60% paid tuition fee
Before 31/12/2020	35% paid tuition fee
Before 31/03/2021	15% paid tuition fee
After 31/03/2021	No refund

**7.2.2 2-Installment Payment Option:**

<b>Installment</b>	<b>Student's last day in school</b>	<b>Refund</b>
Installment 1	Before 15/10/2020	40% installment-1 payment
	After 15/10/2020	No refund
Installment 2	Before 31/03/2021	40% installment-2 payment
	After 31/03/2021	No refund

**7.2.3 Monthly Payment Option (9-Installment Option):** No refund.

*Tuition Fees and other fees are not refundable for student's absent days.*

**7.2.4 Additional Fee Refund Policy:**

Please refer to the refund policy of Meal Plan & Bus Service.